



Republic of the Philippines  
**Department of Education**  
REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

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22 August 2025

DIVISION MEMORANDUM  
No. 570 s. 2025

**RECIPIENTS AND PRIORITY EXPENDITURES FOR FY 2025 SPECIAL NEEDS  
EDUCATION (SNED) PROGRAM SUPPORT FUND**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned


1. Pursuant to **DepEd Order No. 44, s. 2021**, *Policy Guidelines on the Provision of Educational Programs and Services for Learners With Disabilities in the K to 12 Basic Education Program* under paragraph 2.2 stated that Psychological and multi-disciplinary assessments shall be accessible to LWDs so that specialized evaluations of their strengths and weaknesses can be established and/or monitored therefore this Office informs all schools implementing the program, as well as schools with SNED learners of the funds to be downloaded.
2. Attached is **Enclosure 1**, which contains the list of public elementary and secondary schools to be provided with the PSF. The SNED Division Focal Person and concerned School Heads are strictly directed to adhere to the guidelines on fund utilization as stipulated in **DM-CT-2004-223** and **DepEd Order No. 42, s. 2021**, as amended by **DepEd Order No. 018, s. 2022**.
3. In line with this, all recipient schools shall:
  - a. Submit a Report on the Utilization of the FY 2024 SNED Fund on or **before September 15, 2025**, using the prescribed template in Enclosure 2.
  - b. Prepare and submit the Work and Financial Plan (WFP) for FY 2025 following the required format. (Enclosure 3)
4. For clarification and further inquiries, you may contact Mildred Z. Galleno EPS- Kindergarten/SNED/ALS, on (042) 785-9615 - local (107) or email at [mildred.galleno@deped.gov.ph](mailto:mildred.galleno@deped.gov.ph).



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Telephone No.: (042) 785-9615  
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5. Immediate compliance and widest dissemination of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl: As stated

Reference: DepEd Order No. 44, s. 2025

To be indicated in the Perpetual Index  
under the following subjects:

SPECIAL NEEDS EDUCATION  
LEARNERS  
TEACHERS

CID – recipients and priority expenditures of the fy 2025 special needs education program support fund  
CIDGF65J-002079 /August 22, 2025



**Enclosure 1****Program Support Fund (PSF) Recipient**

No.	BEIS School	School Name	ES Total	PSF Amount
<b>Elementary</b>				
1	109233	East Palale ES	30	35000
2	109235	Katigan-Alupay ES	8	10000
3	109236	Lakawan ES	3	3000
4	109237	Lawigue ES	8	10000
5	109240	North Palale Elementary School	4	3000
6	109242	South Palale ES	9	10000
7	109243	Tayabas East CS	90	95000
8	109246	Valencia ES	6	10000
9	109248	West Palale ES	1	3000
10	502681	Alsam Integrated School	9	10000
11	502682	Busal Integrated School	1	3000
12	502684	Ilasan Integrated School	23	35000
13	502685	Mate Integrated School	5	3000
14	109253	Ipilan-Alitao ES	7	10000
15	109254	Froilan E. Lopez ES	25	35000
16	109255	Kalumpang Elementary School	45	55000
17	109256	Lalo ES	12	35000
18	109257	Malao-A / Calantas ES	4	3000
19	109258	Potol ES	4	3000
20	109259	Tayabas West CS I	1	3000
21	109260	Tayabas West CS II	2	3000
22	109261	Tayabas West CS III	21	35000
23	137190	Mayuwi Community School	1	3000
24	500496	Dapdap Integrated School	9	10000
25	502683	Eugenio Francia Integrated School	15	35000
<b>Junior High School</b>				
1	502681	Alsam Integrated School	1	3000
2	502685	Mate Integrated School	1	3000
3	502686	Pandakake Integrated School	2	3000
4	301347	Luis Palad Integrated High School	4	3000
5	342576	Buenaventura Alandy National High School	8	4000
6	500496	Dapdap Integrated School	1	3000
<b>Senior High School</b>				
1	301347	Luis Palad Integrated High School	3	3000
2	342576	Buenaventura Alandy National High School	2	3000

**Report of Implementation of Activities involving the use of the SPED Program Support Fund:**



School: \_\_\_\_\_  
Division: \_\_\_\_\_

[illegible]

Reviewed by:

### EPS in Charge of SNED

**EDWIN R. RODRIGUEZ**  
CID Chief Education Supervisor

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### Enclosure 3

**WORK AND FINANCIAL PLAN FOR  
SPECIAL NEEDS EDUCATION (SNED) PROGRAM SUPPORT FUND (PSF) 2025**

School: \_\_\_\_\_

Division: Tayabas City

Fund Allocated: \_\_\_\_\_

SARO No. RO-4A-

ACTIVITY	PERFORMANCE INDICATOR	TARGET		ACTUAL		Balance
		PHYSICAL	FINANCIAL	PHYSICAL	FINANCIAL	

Prepared by: \_\_\_\_\_

Reviewed: \_\_\_\_\_

School Head \_\_\_\_\_

**EDWIN R. RODRIGUEZ, EdD.**  
CID Chief Education Supervisor

Certified as to Availability of Allotment:

Certified as to Availability of Funds:

**BENJAMIN A. MILLARES**  
Budget Officer III

**AGNES M. LUZADAS**  
Accountant III

Approved by: \_\_\_\_\_

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent