



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

22 August 2025

DIVISION MEMORANDUM

No. 570 s. 2025

RECIPIENTS AND PRIORITY EXPENDITURES FOR FY 2025 SPECIAL NEEDS EDUCATION (SNED) PROGRAM SUPPORT FUND

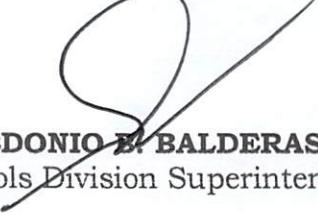
To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 44, s. 2021**, *Policy Guidelines on the Provision of Educational Programs and Services for Learners With Disabilities in the K to 12 Basic Education Program* under paragraph 2.2 stated that *Psychological and multi-disciplinary assessments shall be accessible to LWDs so that specialized evaluations of their strengths and weaknesses can be established and/or monitored* therefore this Office informs all schools implementing the program, as well as schools with SNED learners of the funds to be downloaded.
2. Attached is **Enclosure 1**, which contains the list of public elementary and secondary schools to be provided with the PSF. The SNED Division Focal Person and concerned School Heads are strictly directed to adhere to the guidelines on fund utilization as stipulated in **DM-CT-2004-223** and **DepEd Order No. 42, s. 2021**, as amended by **DepEd Order No. 018, s. 2022**.
3. In line with this, all recipient schools shall:
 - a. Submit a Report on the Utilization of the FY 2024 SNED Fund on or **before September 15, 2025**, using the prescribed template in Enclosure 2.
 - b. Prepare and submit the Work and Financial Plan (WFP) for FY 2025 following the required format. (Enclosure 3)
4. For clarification and further inquiries, you may contact Mildred Z. Galleno EPS- Kindergarten/SNED/ALS, on (042) 785-9615 - local (107) or email at mildred.galleno@deped.gov.ph.

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5. Immediate compliance and widest dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent 

Encl: As stated

Reference: DepEd Order No. 44, s. 2025

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL NEEDS EDUCATION
LEARNS
TEACHERS

CID – recipients and priority expenditures of the fy 2025 special needs education program support fund
CIDGF65J-002079 /August 22, 2025

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Enclosure 1

Program Support Fund (PSF) Recipient

| No. | BEIS School | School Name | ES Total | PSF Amount |
|---------------------------|-------------|--|----------|------------|
| Elementary | | | | |
| 1 | 109233 | East Palale ES | 30 | 35000 |
| 2 | 109235 | Katigan-Alupay ES | 8 | 10000 |
| 3 | 109236 | Lakawan ES | 3 | 3000 |
| 4 | 109237 | Lawigue ES | 8 | 10000 |
| 5 | 109240 | North Palale Elementary School | 4 | 3000 |
| 6 | 109242 | South Palale ES | 9 | 10000 |
| 7 | 109243 | Tayabas East CS | 90 | 95000 |
| 8 | 109246 | Valencia ES | 6 | 10000 |
| 9 | 109248 | West Palale ES | 1 | 3000 |
| 10 | 502681 | Alsam Integrated SChool | 9 | 10000 |
| 11 | 502682 | Busal Integrated School | 1 | 3000 |
| 12 | 502684 | Ilasan Integrated School | 23 | 35000 |
| 13 | 502685 | Mate Integrated School | 5 | 3000 |
| 14 | 109253 | Ipilan-Alitao ES | 7 | 10000 |
| 15 | 109254 | Froilan E. Lopez ES | 25 | 35000 |
| 16 | 109255 | Kalumpang Elementary School | 45 | 55000 |
| 17 | 109256 | Lalo ES | 12 | 35000 |
| 18 | 109257 | Malao-A / Calantas ES | 4 | 3000 |
| 19 | 109258 | Potol ES | 4 | 3000 |
| 20 | 109259 | Tayabas West CS I | 1 | 3000 |
| 21 | 109260 | Tayabas West CS II | 2 | 3000 |
| 22 | 109261 | Tayabas West CS III | 21 | 35000 |
| 23 | 137190 | Mayuwi Community School | 1 | 3000 |
| 24 | 500496 | Dapdap Integrated School | 9 | 10000 |
| 25 | 502683 | Eugenio Francia Integrated School | 15 | 35000 |
| Junior High School | | | | |
| 1 | 502681 | Alsam Integrated SChool | 1 | 3000 |
| 2 | 502685 | Mate Integrated School | 1 | 3000 |
| 3 | 502686 | Pandakake Integrated School | 2 | 3000 |
| 4 | 301347 | Luis Palad Integrated High School | 4 | 3000 |
| 5 | 342576 | Buenaventura Alandy National High School | 8 | 4000 |
| 6 | 500496 | Dapdap Integrated School | 1 | 3000 |
| Senior High School | | | | |
| 1 | 301347 | Luis Palad Integrated High School | 3 | 3000 |
| 2 | 342576 | Buenaventura Alandy National High School | 2 | 3000 |

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Enclosure 2

Report of Implementation of Activities involving the use of the SPED Program Support Fund:



School: _____
Division: _____

Prepared by:

Reviewed by:

School Head

EPS in Charge of SNED

Noted by:

EDWIN R. RODRIGUEZ
CID Chief Education Supervisor



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Enclosure 3

WORK AND FINANCIAL PLAN FOR
SPECIAL NEEDS EDUCATION (SNED) PROGRAM SUPPORT FUND (PSF) 2025

School: _____

Division: Tayabas City

Fund Allocated: _____

SARO No. RO-4A-

| ACTIVITY | PERFORMANCE INDICATOR | TARGET | | ACTUAL | | Balance |
|----------|-----------------------|----------|-----------|----------|-----------|---------|
| | | PHYSICAL | FINANCIAL | PHYSICAL | FINANCIAL | |
| | | | | | | |

Prepared by:

Reviewed:

EDWIN R. RODRIGUEZ, EdD.

CID Chief Education Supervisor

School Head

Certified as to Availability of Allotment:

BENJAMIN A. MILLARES
Budget Officer III

Certified as to Availability of Funds:

AGNES M. LUZADAS
Accountant III

Approved by:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent